

# COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY

## RECORD RETENTION POLICY

Pursuant to the Bylaws of the County of Monroe Industrial Development Agency (the "Agency"), the Agency shall adopt the *Records Retention and Disposition Schedule MI-1*, issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the *Official Compilation of Codes, Rules and Regulations of the State of New York* as it applies to Economic/Industrial Development and Local Development Corporations and appoints the Agency Executive Director as Records Management Officer.

Approved and adopted this 16<sup>th</sup> day of November 2010.

Approved and adopted this 18<sup>th</sup> day of March 2014.

Approved and adopted this 17<sup>th</sup> day of March 2015.

Approved and adopted this 21<sup>st</sup> day of March 2017.

Approved and adopted this 20<sup>th</sup> day of March 2018.

Approved and adopted this 19<sup>th</sup> day of March 2019.

Approved and adopted this 17<sup>th</sup> day of March 2020.

Approved and adopted this 23<sup>rd</sup> day of March 2021.

Approved and adopted this 29<sup>th</sup> day of March 2022.

Approved and adopted this 28<sup>th</sup> day of March 2023.

Approved and adopted this 26<sup>th</sup> day of March 2024.