

COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY

RECORD RETENTION POLICY

Pursuant to the Bylaws of the County of Monroe Industrial Development Agency (the "Agency"), the Agency shall adopt the *Records Retention and Disposition Schedule MI-1*, issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the *Official Compilation of Codes, Rules and Regulations of the State of New York* as it applies to Economic/Industrial Development and Local Development Corporations and appoints the Agency Executive Director as Records Management Officer.

Approved and adopted this 24th day of March 2026.