



## PUBLIC PARTICIPATION AND COMMENT PERIOD

### Rules of Procedure and Guidelines

Notices of Board of Directors meetings are advertised in local media and posted to the Monroe County Industrial Development Corporation website. Members of the general public are invited to attend and given the opportunity to address the Board during the Public Comment Period on the agenda in accordance with the following rules and procedure:

1. Each meeting will include a designated period for public comment (Public Comment Period), at which time members of the general public will be given the opportunity to speak before the Board.
2. Any person wishing to speak may register on the sign-up sheet prior to the meeting. The sign-up sheet will be used by the President or the presiding officer to set the order and recognize speakers.
3. Speakers will be given a maximum of two minutes to address the Board.
4. Comments must relate to items on the MCIDC meeting agenda.
5. Written material, questions or comments requiring responses will be accepted by the Board for review at a later date. The Public Comment Period will not be a question and answer period.
6. Board Members, speakers, and audience members must observe proper decorum. Any statement made during the Public Comment Period shall not involve personal, impertinent, or slanderous attacks on individuals.
7. The President or the presiding officer shall control the meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at any other individual shall not be tolerated.
8. Banners, flyers or other signs are not permitted in the meeting room.
9. Distribution of flyers is not permitted in the meeting room.
10. Any individual who disregards the directives of the President or the presiding officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Board and/or is disruptive will be barred from further participation and forfeit their opportunity to address the Board.

Re-adopted on March 9, 2021

Re-adopted on March 23, 2022

Re-adopted on March 15, 2023

