

# **COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY**

## **PUBLIC COMMENT PERIOD RULES OF PROCEDURE**

Notices of Board of Directors meetings are advertised in local media and posted to the County of Monroe Industrial Development Agency website. Members of the general public are invited to attend and given the opportunity to address the Board during the Public Comment Period on the agenda in accordance with the following rules and procedure:

1. Each meeting will include a designated period for public comment (Public Comment Period), at which time members of the general public will be given the opportunity to speak before the Board.
2. Any person wishing to speak may register by calling the County of Monroe Industrial Development Agency office at 585-753-2000 by 5:00 p.m. the day prior to the meeting. Upon calling the office to sign up, any person wishing to speak must state their name and the topic on which they will speak. This pre-registration will be used by the Chair or the presiding officer to set the order and recognize speakers.
3. Speakers will be given a maximum of two (2) minutes to address the Board.
4. Comments must relate to the business of County of Monroe Industrial Development Agency on the meeting agenda.
5. Written material, questions or comments requiring responses will be accepted by the Board for response at a later date. The Public Comment Period will not be a question and answer period.
6. Board Members, speakers, and audience members must observe proper decorum. Any statement made during the Public Comment Period shall not involve personal, impertinent, or slanderous attacks on individuals.
7. The Chair or the presiding officer shall control the meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at any other individual shall not be tolerated.
8. Banners, flyers or other signs are not permitted in the meeting room.
9. Distribution of flyers is not permitted in the meeting room.
10. Any individual who disregards the directives of the Chair or the presiding officer in enforcing the rules or who generally conducts himself or herself in a boisterous or

inappropriate manner while addressing the Board and/or is disruptive will be barred from further participation and forfeit their opportunity to address the Board.

Approved and adopted this 24th day of March 2026.