

Procurement Report for Monroe County Industrial Development Corporation

Fiscal Year Ending: 12/31/2019

Run Date: 04/02/2020

Status: CERTIFIED

Certified Date : 04/02/2020

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.mcidcweb.com/reports
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Alliant Insurance Services, Inc.	Address Line1	1301 Dove Street
Type of Procurement	Other	Address Line2	Suite 200
Award Process	Authority Contract - Non-Competitive Bid	City	NEWPORT BEACH
Award Date	6/30/2019	State	CA
End Date	6/30/2020	Postal Code	92660
Fair Market Value	\$9,494.96	Plus 4	
Amount	\$9,494.96	Province/Region	
Amount Expended For Fiscal Year	\$9,494.96	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	SBA D&O and E&O Liability Insurance Policy

2. Vendor Name	County of Monroe	Address Line1	39 West Main Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2019	State	NY
End Date	12/31/2019	Postal Code	14614
Fair Market Value	\$90,000.00	Plus 4	
Amount	\$90,000.00	Province/Region	
Amount Expended For Fiscal Year	\$90,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Covers a portion of overhead including copying charges, postage, printing, advertising and rent.

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3. Vendor Name	Harris Beach	Address Line1	99 Garnsey Road
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	PITTSFORD
Award Date	1/1/2015	State	NY
End Date	12/31/2019	Postal Code	14534
Fair Market Value		Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$29,417.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

4. Vendor Name	Imagine Monroe Powered by COMIDA	Address Line1	50 West Main Street
Type of Procurement	Other	Address Line2	Suite 1150
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	4/1/2019	State	NY
End Date	12/31/2019	Postal Code	14614
Fair Market Value	\$100,000.00	Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$83,096.73	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Economic Development Support Specialist and Loan Underwriter

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5. Vendor Name	Insero & Co.	Address Line1	2 State Street, #300
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	3/10/2019	State	NY
End Date	12/31/2019	Postal Code	14614
Fair Market Value		Plus 4	
Amount	\$11,400.00	Province/Region	
Amount Expended For Fiscal Year	\$11,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Financial Audit

6. Vendor Name	The Bonadio Group	Address Line1	171 Sullys Trail, Suite 201
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	PITTSFORD
Award Date	6/22/2018	State	NY
End Date	12/31/2019	Postal Code	14534
Fair Market Value		Plus 4	
Amount	\$51,960.00	Province/Region	
Amount Expended For Fiscal Year	\$51,177.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Financial Management

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Additional Comments