

Procurement Report for Monroe County Industrial Development Corporation

Run Date: 03/23/2017

Fiscal Year Ending: 12/31/2016

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	http://www.mcidcweb.com/policies
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2) (a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Monroe County Industrial Development Corporation

Run Date: 03/23/2017

Fiscal Year Ending: 12/31/2016

Status: CERTIFIED

Procurement Transactions Listing:

3. Vendor Name: Harris Beach

4. Vendor Name: Hays Companies

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date: 12/31/2019
 Amount: \$20,000
 Amount Expended for Fiscal Year: \$20,000
 Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Type of Procurement: Other
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 07/07/2015
 End Date: 07/06/2016
 Amount: \$7,544.69
 Amount Expended for Fiscal Year: \$7,544.69
 Fair market value: \$7,544.69

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road
 Address Line2:
 City: PITTSFORD
 State: NY
 Postal Code: 14534
 Plus 4:
 Province Region: USA
 Country: USA
 Procurement Description: Legal Services

Address Line1:
 Address Line2:
 City:
 State:
 Postal Code:
 Plus 4:
 Province Region:
 Country:

1025 Thomas Jefferson Street NW
 Suite 425 West
 WASHINGTON
 DC
 20007

Procurement Description: SBA D&O and E&O Liability Insurance Policy

Procurement Report for Monroe County Industrial Development Corporation

Run Date: 03/23/2017

Fiscal Year Ending: 12/31/2016

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: