

**Procurement Report for Monroe County Industrial Development Corporation**

**Fiscal Year Ending: 12/31/2012**

**Status: CERTIFIED**

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.mcidcweb.com/policies">http://www.mcidcweb.com/policies</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2) (a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	



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Procurement Transactions Listing:

1. Vendor Name: County of Monroe

Type of Procurement: Other  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/13/2011  
End Date: 12/31/2012  
Amount: \$65,000  
Amount Expended for Fiscal Year: \$65,000  
Fair market value: \$65,000

Explain why the fair market value is less than the amount:

2. Vendor Name: County of Monroe Industrial Development Agency

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 02/01/2012  
End Date: 01/31/2015  
Amount: \$30,000  
Amount Expended for Fiscal Year: \$18,757  
Fair market value: \$30,000

Explain why the fair market value is less than the amount:

Address Line1: 39 West Main Street  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14614  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Covers a portion of overhead including copying charges, postage, printing, advertising and rent.

Address Line1: 50 W Main St  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14614  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Credit Analyst Service

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**3. Vendor Name: Harris Beach**

**4. Vendor Name:**

**The Bonadio Group**

**Type of Procurement: Legal Services**  
**Award Process: Authority Contract - Non-Competitive Bid**  
**Award Date: 01/01/2011**  
**End Date: 12/31/2014**  
**Amount: \$20,000**  
**Amount Expended for Fiscal Year: \$20,000**  
**Fair market value: \$20,000**

**Type of Procurement: Other Professional Services**  
**Award Process: Authority Contract - Competitive Bid**  
**Award Date: 01/01/2011**  
**End Date: 12/31/2012**  
**Amount: \$4,500**  
**Amount Expended for Fiscal Year: \$4,500**  
**Fair market value:**

**Explain why the fair market value is less than the amount:**

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**Address Line1: 99 Garnsey Road**  
**Address Line2:**  
**City: PITTSFORD**  
**State: NY**  
**Postal Code: 14534**  
**Plus 4:**  
**Province Region:**  
**Country: USA**

**Address Line1: 171 Sully's Trail**  
**Address Line2:**  
**City: PITTSFORD**  
**State: NY**  
**Postal Code: 14534**  
**Plus 4:**  
**Province Region:**  
**Country: USA**

**Procurement Description: Legal Services**

**Procurement Description: Accounting / Audit Services**



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Run Date: 03/20/2014

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Procurement Transactions Listing:

Additional Comments: