



COUNTY OF MONROE
COMIDA
INDUSTRIAL DEVELOPMENT AGENCY

GOVERNANCE COMMITTEE MEETING MINUTES
March 16, 2021

Time & Place: 1:00 p.m. via conference call per Governor's Executive Order 202.1

Board Present: J. Alloco, A. Meleo, J. Popli

Also Present: A. Burr, R. King, A. Clark, R. Finnerty, A. Liss, R. Baranello, Esq., T. Curtin, A. DeSilva Tella, G. Kirkmire

Chair Popli called the meeting to order at 1:00 p.m.

On motion by J. Alloco, second by A. Meleo, all aye, minutes of the February 9, 2021 meeting were approved.

The Mission Statement and 2020 Measurement Report were reviewed. Upon motion by A. Meleo, second by J. Alloco, all aye, the committee recommends the board re-adopt the mission statement and approve the Measurement Report.

The Bylaws were reviewed. Upon motion by J. Alloco, second by A. Meleo, all aye, the committee recommends board approval with no changes.

The committee reviewed its charter. On motion by A. Meleo, second by J. Alloco, all aye, the committee readopted its charter and recommends board approval with no changes

The committee reviewed its self-evaluation and noted there are no issues.

The committee reviewed the confidential board evaluation summary and noted there were no issues. The evaluation summary will be presented to the board.

The committee reviewed all policies and procedures. On motion by J. Alloco, second by A. Meleo, all aye, the committee recommends board approval and re-adoption of all policies with no changes.

The committee reviewed the RFP response for real estate broker services. The committee is requesting that the commission rate be lowered to 8% if other brokers are involved and 6% if done in-house. Staff will reach out to the firm.

A presentation was given regarding the CHOICE PILOT Program by Gary Kirkmire, Tim Curtin and Anne DeSilva Tella to discuss expanding the program to include non-contiguous sites and fees.

There being no further business the meeting of the Governance Committee was adjourned at 2:20 p.m.

Minutes submitted by Robin Finnerty