



GOVERNANCE COMMITTEE MEETING

December 19, 2023

Time: 11:00 a.m.

CityPlace Building, 50 West Main Street

1. Call meeting to order

2. Approval of Minutes of August 7, 2023

3. Annual Contract Review
 - Auditing Services Contract
 - Accounting & Chief Financial Officer Contract
 - Local Labor Monitoring Contract
 - Local Labor Exemption Processing Contract
 - Legal Services Contract
 - Real Estate Brokerage Firm

4. 2024 Meeting Schedule

5. Other Business

6. Adjournment



COUNTY OF MONROE
COMIDA

INDUSTRIAL DEVELOPMENT AGENCY

GOVERNANCE COMMITTEE MEETING MINUTES

August 7, 2023

Time & Place: 3:00 p.m. at City Place, 50 West Main Street

Board Present: J. Popli, A. Burr, J. Alloco,

Board Absent: N. Jones

Also Present: T. Milne, R. Baranello, Esq., R. Finnerty, A. Clark, A. Liss, B.Lafountain

Chair Popli called the meeting to order at 3:15 p.m.

The draft minutes of the June 13, 2023 meeting were presented. On motion by J. Alloco, second by A. Burr, all aye, the minutes were unanimously approved.

The committee discussed the expansion of the local labor area beyond the current ten county area. The proposed expansion could include certain economic development regions and/or all of NY State. The committee discussed the logistics of and potential complications with the proposed expansion.

J. Alloco requested that the committee review COMIDA's Housing Incentive Policy at a future time.

There being no further business to discuss, on motion by J. Alloco, second by A. Burr, all aye, the meeting of the Governance Committee was adjourned at 4:20 p.m.



2024 Annual Contract Review
All contracts subject to annual board approval

Auditor Contract

RFP Issued: November 2020
Awarded to: Mengel, Metzger, Barr & Co.
Term: Fiscal years ending 2020 - 2024
2022 Amount: \$11,550 (for 2021 audit)
2023 Amount: \$11,850 (for 2022 audit)
2024 Amount: \$12,150 (for 2023 audit)

Accounting & Chief Financial Officer Contract

RFP Issued: December 2021
Awarded to: The Bonadio Group
Term: January 1, 2022 – December 31, 2025
2022 Amount: \$55,860
2023 Amount: \$56,975
2024 Amount: \$58,125

Local Labor Monitoring Contract

RFP Issued: December 2021
Awarded to: Loewke Brill Consulting Group
Term: January 1, 2022 – December 31, 2025
2022 Amount: \$77,000
2023 Amount: \$77,000
2024 Amount: \$77,000

Local Labor Exemption Processing Contract

RFP Issued: December 2021
Awarded to: The Bonadio Group
Term: January 1, 2022 – December 31, 2025
2022 Amount: \$28,000
2023 Amount: \$28,000
2024 Amount: \$28,000

Legal Contract

RFP Issued: April 2021
Awarded to: Harris Beach
Term: January 1, 2022 – December 31, 2025
2022 Amount: Fee schedule set by board
2023 Amount: Fee schedule set by board
2024 Amount: Fee schedule set by board