



POWERED BY COMIDA

**DRAFT MINUTES OF THE  
GOVERNANCE COMMITTEE MEETING OF  
IMAGINE MONROE**

Date & Place: March 12, 2018, 50 W. Main Street, Suite 8100, Rochester, NY 14614

Present: G. Collins, J. Popli, A. Meleo

Absent: M. Worboys-Turner

Also Present: J. Adair (Executive Director), R. Baranello, Esq., A. Burr

The meeting of the Governance Committee of Imagine Monroe was called to order by J. Popli as Chair at 10:00 a.m.

**Minutes:** The draft minutes of the December 19, 2017 meeting of the Governance Committee were presented. On motion by A. Burr, second by G. Collins, all aye, the minutes were approved.

**Mission Statement and Measurement Report:** The existing Mission Statement and 2017 Measurement Report were reviewed and approved on motion by A. Burr, second by G. Collins, all aye. The Committee recommends Board adoption.

**Governance Committee Charter:** On motion by G. Collins and second by A. Meleo, the Committee reviewed the existing Charter and recommends Board approval.

**By-Laws:** On motion by A. Burr and second by G. Collins, all aye, the Committee recommends that the full Board re-adopt the Bylaws at the March Board Meeting.

**Governance Committee Self Evaluation:** The Committee reviewed its evaluation and noted there are no issues.

**Annual Board Evaluation:** The Committee reviewed the confidential Board evaluation for Year 2017. No issues were noted. The evaluation summary will be presented to the full Board at the March Board Meeting.

**Policies and Procedures:** The Committee reviewed all policies and procedures. One change was noted to the Travel Policy regarding intervals of reports to the Board. On motion by A. Burr and second by G. Collins, all aye, the Committee recommends the Board re-adopt all policies with the change to the Travel Policy.

**Other Business:** Recommendations were made for Committee appointments and will be presented to the Board.

There being no other business to discuss, the meeting was adjourned at 10:38 a.m. on motion by G. Collins, second by A. Meleo, all aye.

Minutes submitted by Robin Finnerty