



COUNTY OF MONROE  
**COMIDA**  
INDUSTRIAL DEVELOPMENT AGENCY

**DRAFT**  
**GOVERNANCE COMMITTEE MEETING MINUTES**  
**June 18, 2024**

Time & Place: 11:30 a.m. City Place, 50 West Main Street

Board Present: J. Popli, A. Burr, J. Alloco, N. Jones

Also Present: H. Maffucci, R. King, T. Milne, R. Baranello, Esq., R. Finnerty, A. Clark, A. Liss

Chair Popli called the meeting to order at 12:04 p.m.

The draft minutes of the May 30, 2024 meeting were presented. On motion by J. Alloco, second by A. Burr, all aye, the minutes were unanimously approved.

Executive Director Liss offered the following comments:

Workforce housing is commonly used terminology, however, there is no formal guidance as to what defines workforce housing. Staff anticipates that a housing study commissioned by COMIDA might elucidate what a definition for workforce housing for Monroe County.

Executive Director Liss indicated that there are a handful of firms that have performed housing studies, including, but not limited to, the MRB Group and Camoin Associates.

R. Baranello reviewed the draft updated Housing Policy.

The committee discussed issuing an RFP for a housing study. The committee also discussed obtaining housing studies from other counties. The committee intends to commission a housing study for Monroe County.

On motion by N. Jones, second by A. Burr, all aye, motion carried to approve the updated Housing Policy, which will be effective immediately.

The committee will meet again on July 23<sup>rd</sup> to continue discussions.

There being no further business to discuss, on motion by N. Jones, second by A. Burr, all aye, the meeting of the Governance Committee was adjourned at 1:13 p.m.