



## County of Monroe Industrial Development Agency

### GOVERNANCE COMMITTEE MEETING

Tuesday, March 17, 2020

Watts Conference Center, 47 South Fitzhugh, Rochester, NY 14614

Time: 11:15 a.m.

1. Call meeting to order
2. Approval of Minutes of March 19, 2019 and May 15, 2019
3. Review Mission Statement and Measurement Report
4. Review By-Laws
5. Review Governance Committee Charter
6. Discussion of Governance Committee Self-Evaluation
7. Discussion of Board Evaluation Summary
8. Review Policies and Procedures
  - Compensation, Reimbursement & Attendance Policy
  - Code of Ethics Policy
  - Whistleblower Policy
  - Investment & Deposit Policy
  - Travel and Business Expense Policy
  - Disposition of Property Policy
  - Procurement Policy
  - Defense and Indemnification Policy
  - Record Retention Policy
  - Public Participation Policy
  - Local Labor Policy
  - Freedom of Information Law Policy
  - Internal Controls & Financial Accountability Policy
  - Extension of Credit Policy
  - Transparency & Accountability Policy
  - Real Property Acquisition Policy
  - Recapture, Suspension or Discontinuance of Financial Assistance Policy
  - Duties & Responsibilities of Board Members
  - Uniform Project Evaluation Policy
  - Annual Compliance Review Process and Procedure
  - Conflict of Interest Policy
  - Return and Distribution of Recaptured Benefits Policy
  - Sexual Harassment Prevention Policy
  - Sexual Harassment Complaint Form
9. Other Business
10. Adjournment