



COUNTY OF MONROE
COMIDA
INDUSTRIAL DEVELOPMENT AGENCY

GOVERNANCE COMMITTEE MEETING

March 18, 2025

Time: 1:00 p.m.

CityPlace Building, 50 West Main Street, Rochester, 14614

1. Call meeting to order
2. Approval of Minutes of February 25, 2025
3. Review Mission Statement and Measurement Report
4. Review By-Laws
5. Review Governance Committee Charter
6. Discussion of Governance Committee Self-Evaluation
7. Discussion of Board Evaluation Summary
8. Review Policies and Procedures
 - Compensation, Reimbursement & Attendance Policy
 - Code of Ethics Policy
 - Travel and Business Expense Policy
 - Disposition of Property Policy
 - Procurement Policy
 - Defense and Indemnification Policy
 - Record Retention Policy
 - Public Participation Policy
 - Local Labor Policy and Local Labor Area
 - Freedom of Information Law Policy
 - Internal Controls & Financial Accountability Policy
 - Extension of Credit Policy
 - Transparency & Accountability Policy
 - Real Property Acquisition Policy
 - Recapture, Suspension or Discontinuance of Financial Assistance Policy
 - Duties & Responsibilities of Board Members
 - Uniform Project Evaluation Policy
 - Annual Compliance Review Process and Procedure
 - Conflict of Interest Policy
 - Return and Distribution of Recaptured Benefits Policy
 - Sexual Harassment Prevention Policy
 - Pay Equity Policy
 - Renewable Energy Projects Policy
 - Uniform Tax Exemption Policy
 - Housing Policy
9. Other Business
10. Adjournment