



FINANCE COMMITTEE MEETING MINUTES
March 19, 2024

Time & Place: 12:00 p.m. City Place, 50 West Main Street

Board Present: A. Burr, R. King, T. Milne

Absent: L. Bolzner

Also Present: A. Liss, R. Baranello, Esq., R. Finnerty, G. Genovese, A. Clark, A. Sepulveda, J. Popli, N. Jones

Chair Burr called the meeting to order at 12:10 p.m.

On motion by R. King, second by T. Milne, all aye, minutes of the January 16, 2024 meeting were approved.

The committee reviewed the Employee Handbook. On motion by R. King, second by T. Milne, all aye, the committee recommends that the full board approve the employee handbook.

The committee reviewed the Fee Schedule and the proposed reduced fee schedule for Small Business Sales Tax only projects which includes an additional MWBE fee reduction. After discussion, on motion by R. King, second by T. Milne, all aye, the committee recommends that the full board adopt the revised fee schedule.

The committee reviewed the Finance Committee Charter. On motion by T. Milne, second by R. King, all aye, the committee recommends that the full board re-adopt the Finance Committee Charter, with no changes.

The Committee reviewed the Investment and Deposit Policy. On motion by R. King, second by T. Milne, the committee recommends that the full board re-adopt the Investment and Deposit Policy, with no changes.

The committee reviewed its self-evaluation and noted there are no issues.

On motion by R. King, second by T. Milne, all aye, the committee entered into Executive Session under Section 105(f) to discuss the financial information of a particular corporation.

On motion by R. King, second by T. Milne, all aye, motion carried to come out of Executive Session and continue the regular meeting.

There being no further business to discuss, on motion by R. King, second by T. Milne, all aye, the meeting of the Finance Committee was adjourned at 1:00 p.m.