



**DRAFT**  
**GOVERNANCE COMMITTEE MEETING MINUTES**  
**October 6, 2021**

Time & Place: 12:00 p.m. via Zoom

Board Present: J. Alloco, A. Meleo, J. Popli

Also Present: A. Burr, A. Liss, R. Baranello, Esq., R. Finnerty, A. Clark

Chair Popli called the meeting to order at 12:10 p.m.

The draft minutes of the September 17, 2021 meeting were presented. On motion by A. Meleo, second by J. Alloco, all aye, the minutes were unanimously approved.

The committee continued discussions on the draft housing policy. The committee discussed requiring all housing projects have an affordable set aside of 10% of the total number of units. If the project is located in a blighted or highly distressed area, the board will exercise discretion based upon the project details, the neighborhood attributes, rent and the vacancy rates in the area, to determine whether to also require a 10% set aside. The 10% number may be revised in the future based upon data from a 12-24 month period.

The committee will meet again to finalize the housing policy. Prior to the next meeting, the committee will be provided with data on the thresholds for household incomes in the city and within the county.

There being no further business, on motion by J. Alloco, second by A. Meleo, all aye, the meeting of the Governance Committee was adjourned at 1:02 p.m.

Minutes submitted by Robin Finnerty