



**DRAFT**  
**AUDIT COMMITTEE MEETING MINUTES**  
**March 22, 2022**

Time & Place: 12:00 p.m. via Zoom

Board Present: A. Burr, T. Milne, R. King

Also Present: R. Baranello, Esq., R. Finnerty, A. Clark, G. Genovese, J. Rynkiewicz, T. Zuber, J. Visca

Chair Burr called the meeting to order at 12:01 p.m.

On motion by T. Milne, second by R. King, all aye, minutes of the March 16, 2021 meeting were approved.

Tom Zuber and John Rynkiewicz of Mengel, Metzger, Barr, & Co. presented the draft 2021 audit. The audit was unmodified with no significant deficiencies or material weaknesses. After review and discussion, on motion by R. King, second by T. Milne, all aye, the committee recommends that the full board accept the 2021 audit.

The committee reviewed the Audit Committee Charter. On motion by T. Milne, second by R. King, all aye, the committee re-adopted the Audit Committee Charter, with no changes.

The committee reviewed its self-evaluation and noted there are no issues.

The committee reviewed the Internal Controls & Financial Accountability Policy and the Whistleblower Policy. On motion by T. Milne, second by R. King, all aye, the committee recommends that the full board approve the Internal Controls & Financial Accountability Policy and the Whistleblower Policy, with no changes.

There being no other business to discuss, on motion by T. Milne, second by R. King, all aye, the meeting of the Audit Committee was adjourned at 12:34 p.m.