



COUNTY OF MONROE  
**COMIDA**  
INDUSTRIAL DEVELOPMENT AGENCY

BOARD MEETING MINUTES  
January 16, 2024

Time & Place: 12:00 p.m. at City Place

Board Present: A. Burr, N. Jones, J. Popli, R. King, T. Milne, J. Alloco, L. Bolzner

Also Present: A. Liss, R. Finnerty, A. Clark, K. Loewke, R. Baranello, Esq., G. Genovese, B. Lafountain

Chair Burr called the meeting to order at 12:02 p.m. and N. Jones led the board in the Pledge of Allegiance.

On motion by R. King, second by J. Alloco, all aye, the minutes of the December 19, 2023 meeting were approved.

Tim Starwald, Business Manager, Local 33, inquired as to whether the required certification is contractor based or individual construction worker based because local workers do have the required certification. The goal is to train local youth. Exemption has not been processed yet, COMIDA will follow up.

K. Loewke presented the local labor monitoring report for December 2023.

B. Lafountain presented the local labor exemption report for December 2023.

G. Genovese presented the financial report for December 2023.

Executive Director Liss presented the following modification for consideration:

**Unither – Increase and Extension**

Unither Manufacturing, LLC is a pharmaceutical contract manufacturer headquartered in France. Unither produces sterile premeasured single use dosage products at the Town of Henrietta facility, the only US facility. In June 2019, the applicant was approved for the Enhanced Jobs Plus PILOT program, sales tax and mortgage recording tax exemptions. In December 2020, the applicant was approved for an extension of the sales tax exemption. In August 2022, the applicant was approved for another extension and increase in project costs. The applicant is now requesting an additional increase in project costs and extension through December 31, 2024 to finish this phase of the project. The total project cost is now \$26,786,273 and the new sales tax exemption benefit amount is not to exceed \$471,284.

The board considered the following resolution: RESOLUTION OF THE COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") AUTHORIZING (i) ADDITIONAL FINANCIAL ASSISTANCE TO UNITHER MANUFACTURING LLC (THE "COMPANY") IN AMOUNTS EXCEEDING THE AMOUNTS PREVIOUSLY APPROVED BY THE AGENCY; (ii) THE EXTENSION OF THE SALES TAX EXEMPTION BENEFIT and (iii) THE EXECUTION OF RELATED DOCUMENTS.

On motion by L. Bolzner, second by J. Alloco, all aye, motion carried to approve an increase in project costs and an extension of the sales tax exemption through December 31, 2024.

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Executive Director Liss introduced Angelica Perez Delgado, President/CEO and Lucia Colindres, Chief Program Officer, of Ibero-American Action League. Mrs. Delgado and Ms. Colindres provided an update on the 2023 program and talked about program plans for 2024. On motion by R. King, second by N. Jones, all aye, motion carried to approve the second year of a four year contract to support the Ibero Workforce and Entrepreneurial Connections Program in an amount not to exceed \$250,000 for one year.

Executive Director Liss introduced Rebecca Horowitz, Associate Director of Monroe 2 – Orleans BOCES CDL – B Program. Ms. Horowitz talked about the current CDL – B Program and the need for its expansion. Plans call for adding a full-time program coordinator and becoming a certified third party CDL testing facility. On motion by J. Alloco, second by R. King, all aye, motion carried to approve the execution and delivery of a contract with Monroe 2 – Orleans BOCES CDL – B Program expansion for \$219,045 over two years.

Executive Director Liss presented the current dashboard.

The Finance Committee report was given by Chair Burr. The Finance Committee met earlier on January 16, 2023. The committee reviewed the current investment plan and discussed issuing an RFP for investment management services. The committee also discussed the status of the Workforce Development fund and recommends the full board allocate an additional 20% of 2023 fee revenue. On motion by R. King, second by L. Bolzner, all aye, motion approved to allocate an additional 20% of fee revenue received in 2023 to the Workforce Development Fund.

A motion was made to enter into Executive Session under Section 105(d) to discuss current litigation. On motion by J. Alloco, second by N. Jones, all aye, the motion was unanimously approved. The board went into executive session at 12:55 p.m.

On motion by R. King, second by N. Jones, all aye, motion carried to come out of Executive Session and continue the regular meeting at 1:44 p.m.

On motion by R. King, second by J. Popli, all aye, motion carried to adjourn the regular meeting at 1:44 p.m.