



BOARD MEETING AGENDA

March 23, 2021

12:00 p.m. via Zoom per Governor's Executive Order 202.1

- A. Call Meeting to Order
- B. Approval of Minutes – February 16, 2021
- C. Local Labor Monitoring Report – February 2021 – Kevin Loewke
- D. Local Labor Exemptions Report – February 2021 – Brian LaFountain
- E. Financial Report – Greg Genoves
- F. Applications for Consideration
 - 1. FabExchange, Inc.
 - 2. Sticky Bottle, LLC
 - 3. 3453 Union Street LLC
 - 4. USRE Rochester, LLC
- G. Project Modifications
 - 5. Li-Cycle Inc. – Increase
 - 6. IEC Electronics Corporation - Increase
 - 7. Apple Latta II LLC – Increase
 - 8. A50EB LLC – Increase
 - 9. Genesee Brooks LLC – Assumption
- H. Executive Director Liss – Discussion Items
Comprehensive Plan Funding
- I. Chair Burr – Discussion Items
- J. Annual Organizational Matters – see separate agenda
- K. Adjourn Meeting

Next meeting: Tuesday, April 20, 2021



ANNUAL MEETING AGENDA

March 23, 2021

12:00 p.m. via Zoom per Governor's Executive Order 202.1

Annual Organizational Matters –

1. Review 2020 Annual Report – Executive Director Liss
2. Audit Committee Report – Chair Burr
3. Approval of 2020 Financial Audit
4. Finance Committee Report – A. Meleo
5. Governance Committee Report – J. Popli
6. Adopt/Re-adopt policies
 - Compensation, Reimbursement & Attendance Policy
 - Code of Ethics Policy
 - Whistleblower Policy
 - Investment & Deposit Policy
 - Travel and Business Expense Policy
 - Disposition of Property Policy
 - Procurement Policy
 - Defense and Indemnification Policy
 - Record Retention Policy
 - Public Participation Policy
 - Local Labor Policy
 - Freedom of Information Law Policy
 - Internal Controls & Financial Accountability Policy
 - Extension of Credit Policy
 - Transparency & Accountability Policy
 - Real Property Acquisition Policy
 - Recapture, Suspension or Discontinuance of Financial Assistance Policy
 - Duties & Responsibilities of Board Members
 - Uniform Project Evaluation Policy
 - Annual Compliance Review Process and Procedure
 - Conflict of Interest Policy
 - Return and Distribution of Recaptured Benefits Policy
 - Sexual Harassment Prevention Policy
 - Pay Equity Policy
7. Re-adopt Bylaws
8. Approve Mission Statement and 2020 Performance Measures
9. Appointment of Committee Members and Adoption of Charters
 - Audit Committee – Ann Burr, Chair, Troy Milne, Rhett King
 - Finance Committee – Tony Meleo, Chair, Lisa Bolzner, Rhett King
 - Governance Committee – Jay Popli, Chair, Tony Meleo, Joe Alloco
 - Annual Compliance Review – Ann Burr, Chair, Troy Milne, Lisa Bolzner, Joe Alloco
11. Election of Officers
 - Ann Burr, Chair
 - Jay Popli, Vice Chair
 - Lisa Bolzner, Secretary
 - Anthony Meleo, Treasurer
 - Ethics Officer – Chair of Audit Committee
 - Contracting Officer – Executive Director
12. Board Evaluation Summary

