



Assessment of the Effectiveness of Internal Control Structure and Procedures

This statement certifies that the internal control structure and procedures of the County of Monroe Industrial Development Agency have been documented and assessed for the year ended December 31, 2025. This assessment found the Agency's internal controls to be adequate and to the extent that deficiencies were identified, the Agency has developed corrective action plans to reduce any corresponding risk.

Ana J. Liss
Executive Director



In accordance with Section 2896(3) of PAL, the authority is required to prepare a report at least annually of all real property.

Real Property as of December 31, 2025:

None

Ana J. Liss
Executive Director

Certified Financial Audit for Monroe Industrial Development Agency
 Fiscal Year Ending: 12/31/2025

Run Date: 05/29/2026
 Status: CERTIFIED
 Certified Date : 05/15/2026

Financial Documents

Question	Response
1. Attach the independent audit of the Authority's financial statements.	N/A

URL (If Applicable)	Attachments
https://monroecountybusiness.org/comida/reports/	Attachment Included

Question	Response
2. Has the Authority's independent auditor issued a management letter to the Authority in connection with its audit of the Authority's financial statements?	Yes

URL (If Applicable)	Attachments
https://monroecountybusiness.org/comida/reports/	Attachment Included

Question	Response
3. Has the Authority's independent auditor issued a Report on Internal Controls Over Financial Reporting to the Authority?	Yes

URL (If Applicable)	Attachments
https://monroecountybusiness.org/comida/reports/	Attachment Included

Question	Response
4. Attach any other communication required or allowed by government auditing standards issued by the Comptroller General of the United States to be issued by the Authority's independent auditor in connection with its annual audit of the Authority's financial statements.	

URL (If Applicable)	Attachments

Additional Comments

Investment Report for Monroe Industrial Development Agency

Fiscal Year Ending: 12/31/2025

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Investment Information

Question	Response	URL (If Applicable)
1. Has the Authority prepared an Annual Investment Report for the reporting period as required by Section 2925 (6) of PAL?	Yes	https://monroecountybusiness.org/comida/reports/
2. Are the Authority's investment guidelines reviewed and approved annually?	Yes	
3. Did the Authority have an independent audit of investments as required by Section 2925(3)(f) of PAL?	No	
4. Has the Authority's independent auditor issued a management letter to the Authority in connection with its annual audit of investments?	No	

Additional Comments

Procurement Report for Monroe Industrial Development Agency

Fiscal Year Ending: 12/31/2025

Run Date: 05/29/2026

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Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://monroecountybusiness.org/comida/resources/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Monroe Industrial Development Agency

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Procurement Transactions Listing:

1. Vendor Name	1199SEIU	Address Line1	MA 498 7th Ave.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEW YORK
Award Date	3/1/2023	State	NY
End Date	6/1/2025	Postal Code	10018
Fair Market Value	\$300,000.00	Plus 4	
Amount	\$300,000.00	Province/Region	
Amount Expended For Fiscal Year	\$59,703.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	workforce development training services

2. Vendor Name	Above the Line Foundation, Inc.	Address Line1	1401 Stone Rd. 304
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	7/1/2024	State	NY
End Date	7/31/2026	Postal Code	14615
Fair Market Value	\$100,000.00	Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$56,206.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Workforce Development services

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3. Vendor Name	Agency 29	Address Line1	PO Box 214
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SKANEATELES FALLS
Award Date		State	NY
End Date		Postal Code	13153
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing services

4. Vendor Name	Camp Good Days & Special Times	Address Line1	1332 Pittsford-Mendon Rd.
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MENDON
Award Date	10/1/2025	State	NY
End Date	10/31/2025	Postal Code	14506
Fair Market Value	\$10,000.00	Plus 4	
Amount	\$10,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Facilitation and operation of Courage Bowl internship program

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5. Vendor Name	County of Monroe	Address Line1	39 West Main Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14614
Fair Market Value	\$474,000.00	Plus 4	
Amount	\$474,000.00	Province/Region	
Amount Expended For Fiscal Year	\$474,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Administrative support and facilities

6. Vendor Name	Genesee Country Village and Museum	Address Line1	1410 Flint Hill Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MUMFORD
Award Date	9/30/2025	State	NY
End Date	10/2/2025	Postal Code	14511
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Vendor booth space during agriculture fair highlighting small businesses

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7. Vendor Name	Greater Rochester Chamber of Commerce Foundation	Address Line1	250 Clinton Square
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	8/1/2025	State	NY
End Date	8/31/2026	Postal Code	14604
Fair Market Value	\$135,000.00	Plus 4	
Amount	\$135,000.00	Province/Region	
Amount Expended For Fiscal Year	\$46,800.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Services related to talent retention initiatives

8. Vendor Name	Greater Rochester Enteprise	Address Line1	10 Chestnut St
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14614
Fair Market Value	\$50,000.00	Plus 4	
Amount	\$50,000.00	Province/Region	
Amount Expended For Fiscal Year	\$50,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Economic Development Partnership Marketing

Procurement Report for Monroe Industrial Development Agency

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9. Vendor Name	Greater Rochester Enterprise	Address Line1	10 Chestnut St
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	10/1/2025	State	NY
End Date	9/30/2026	Postal Code	14614
Fair Market Value	\$50,000.00	Plus 4	
Amount	\$42,500.00	Province/Region	
Amount Expended For Fiscal Year	\$50,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Support services for Monroe County small and startup businesses

10. Vendor Name	Greater Rochester Visitor Association	Address Line1	45 East Ave.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14604
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$37,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event marketing

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11. Vendor Name	Harris Beach	Address Line1	99 Garnsey Rd
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	PITTSFORD
Award Date	1/1/2025	State	NY
End Date	12/31/2026	Postal Code	14534
Fair Market Value		Plus 4	
Amount	\$0.00	Province/Region	
Amount Expended For Fiscal Year	\$41,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

12. Vendor Name	High Probability Advisors	Address Line1	167 Sully's Trail
Type of Procurement	Financial Services	Address Line2	Suite 300
Award Process	Authority Contract - Competitive Bid	City	PITTSFORD
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14534
Fair Market Value		Plus 4	
Amount	\$30,000.00	Province/Region	
Amount Expended For Fiscal Year	\$30,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Investment Services

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13. Vendor Name	Ibero American Action League, Inc.	Address Line1	124 Evergreen St
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2023	State	NY
End Date	12/31/2026	Postal Code	14605
Fair Market Value	\$1,000,000.00	Plus 4	
Amount	\$1,000,000.00	Province/Region	
Amount Expended For Fiscal Year	\$250,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Workforce development program services

14. Vendor Name	Lionheart Solutions	Address Line1	PO Box 374
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BRANTINGHAM
Award Date		State	NY
End Date		Postal Code	13312
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$115,974.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Procurement Counseling for MFL APEX clients

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15. Vendor Name	Loewke Brill Consulting Group	Address Line1	491 Elmgrove Rd. Suite 2
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14606
Fair Market Value		Plus 4	
Amount	\$77,000.00	Province/Region	
Amount Expended For Fiscal Year	\$77,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Compliance Monitoring

16. Vendor Name	Loewke Brill Consulting Group, Inc.	Address Line1	491 Elmgrove Rd.
Type of Procurement	Other	Address Line2	Suite 2
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14606
Fair Market Value		Plus 4	
Amount	\$0.00	Province/Region	
Amount Expended For Fiscal Year	\$40,200.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Waiver processing

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17. Vendor Name	MRB Group	Address Line1	145 Culver St.
Type of Procurement	Consulting Services	Address Line2	Ste 160
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	2/17/2025	State	NY
End Date		Postal Code	14620
Fair Market Value		Plus 4	
Amount	\$44,500.00	Province/Region	
Amount Expended For Fiscal Year	\$44,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Housing Study

18. Vendor Name	Mengel Metzger Barr & Co. LLP	Address Line1	100 Chestnut St., Suite 1200
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	12/7/2025	State	NY
End Date	12/31/2025	Postal Code	14604
Fair Market Value		Plus 4	
Amount	\$13,950.00	Province/Region	
Amount Expended For Fiscal Year	\$13,300.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Financial Audit

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19. Vendor Name	Monroe 2 - Orleans BOCES	Address Line1	3599 Big Ridge Rd.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SPENCERPORT
Award Date	2/1/2024	State	NY
End Date	12/31/2026	Postal Code	14559
Fair Market Value	\$219,045.00	Plus 4	
Amount	\$219,045.00	Province/Region	
Amount Expended For Fiscal Year	\$159,543.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CDL training/testing center management

20. Vendor Name	Monroe Community College	Address Line1	100 East Henrietta Rd
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	10/1/2024	State	NY
End Date	9/30/2025	Postal Code	14623
Fair Market Value		Plus 4	
Amount	\$500,000.00	Province/Region	
Amount Expended For Fiscal Year	\$440,023.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Assistance in managing and organizing the mpower workforce development program

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21. Vendor Name	Nextcorp Inc.	Address Line1	260 East Main St.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	8/1/2023	State	NY
End Date	6/1/2025	Postal Code	14604
Fair Market Value	\$400,000.00	Plus 4	
Amount	\$400,000.00	Province/Region	
Amount Expended For Fiscal Year	\$78,680.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Workforce development program management

22. Vendor Name	Outreach Systems Inc.	Address Line1	5385 Hollister Ave 104
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	SANTA BARBARA
Award Date		State	CA
End Date		Postal Code	93111
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Software Subscription

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23. Vendor Name	Panther Graphics Inc.	Address Line1	465 Central Ave
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14605
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,363.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Printing Services

24. Vendor Name	Passageways Inc.	Address Line1	PO Box 735924
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	CHICAGO
Award Date		State	IL
End Date		Postal Code	60673
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,750.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Onboard - Board Management Software

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25. Vendor Name	Rochester Careers in Construction, Inc.	Address Line1	180 Linden Oaks
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	5/1/2024	State	NY
End Date	12/31/2027	Postal Code	14625
Fair Market Value	\$750,000.00	Plus 4	
Amount	\$750,000.00	Province/Region	
Amount Expended For Fiscal Year	\$128,660.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Skilled trades workforce development services

26. Vendor Name	Rochester Childfirst Network	Address Line1	941 South Ave
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	9/1/2023	State	NY
End Date	6/30/2025	Postal Code	14620
Fair Market Value	\$300,000.00	Plus 4	
Amount	\$300,000.00	Province/Region	
Amount Expended For Fiscal Year	\$75,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Workforce Development program management

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27. Vendor Name	Rochester Downtown Development Corporation	Address Line1	100 Chestnut St.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	12/1/2024	State	NY
End Date	12/31/2025	Postal Code	14604
Fair Market Value	\$300,000.00	Plus 4	
Amount	\$300,000.00	Province/Region	
Amount Expended For Fiscal Year	\$206,137.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Downtown Revitalization economic development services

28. Vendor Name	Rochester Riverside Convention Center	Address Line1	123 East Main St
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14604
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$112,734.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	APEX DOD event facilities use

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29. Vendor Name	RochesterWorks Inc.	Address Line1	100 College Ave
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	7/1/2025	State	NY
End Date	7/31/2026	Postal Code	14607
Fair Market Value	\$200,000.00	Plus 4	
Amount	\$200,000.00	Province/Region	
Amount Expended For Fiscal Year	\$148,162.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	workforce development services

30. Vendor Name	SVAM International Inc.	Address Line1	233 East Shore Road, Suite 201
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	GREAT NECK
Award Date		State	NY
End Date		Postal Code	11023
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$14,700.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Contact management software

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31. Vendor Name	Stones River Management	Address Line1	1501 Oak Shore Dr.
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	TOOL
Award Date		State	TX
End Date		Postal Code	75143
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event planning services

32. Vendor Name	The Bonadio Group	Address Line1	171 Sully's Trail
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSFORD
Award Date		State	NY
End Date		Postal Code	14534
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$10,210.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Out of scope accounting services

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33. Vendor Name	The Bonadio Group	Address Line1	171 Sully's Trail
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	PITTSFORD
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	14534
Fair Market Value		Plus 4	
Amount	\$59,275.00	Province/Region	
Amount Expended For Fiscal Year	\$62,392.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Financial Services Management

34. Vendor Name	WXXI	Address Line1	280 State St.
Type of Procurement	Telecommunication Equipment or Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14607
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,154.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Advertising

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35. Vendor Name	YAMTEP, Inc.	Address Line1	282 Hollenbeck St.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	9/1/2024	State	NY
End Date	9/30/2025	Postal Code	14621
Fair Market Value	\$520,000.00	Plus 4	
Amount	\$520,000.00	Province/Region	
Amount Expended For Fiscal Year	\$420,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Skilled trades workforce development services

Additional Comments