

Procurement Report for Monroe County Industrial Development Corporation

Fiscal Year Ending: 12/31/2025

Run Date: 05/12/2026

Status: CERTIFIED

Certified Date : 04/15/2026

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://monroecountybusiness.org/mcidc/policies-organizational-documents/">https://monroecountybusiness.org/mcidc/policies-organizational-documents/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Alliant Insurance Services, Inc.	<b>Address Line1</b>	4530 Walney Rd. Suite 200
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	CHANTILLY
<b>Award Date</b>	6/30/2024	<b>State</b>	VA
<b>End Date</b>	6/30/2025	<b>Postal Code</b>	20151
<b>Fair Market Value</b>	\$16,222.36	<b>Plus 4</b>	
<b>Amount</b>	\$16,222.36	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$16,222.36	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	SBA D&O and E&O Insurance

<b>2. Vendor Name</b>	County of Monroe	<b>Address Line1</b>	39 West Main St.
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	14614
<b>Fair Market Value</b>	\$90,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$90,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$90,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Covers portion of overhead expenses including copying, printing, advertising, information services, rent and facilities use.

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<b>3. Vendor Name</b>	Greater Rochester Chamber of Commerce	<b>Address Line1</b>	75 S. Clinton Ave
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	8/1/2025	<b>State</b>	NY
<b>End Date</b>	8/31/2026	<b>Postal Code</b>	14604
<b>Fair Market Value</b>	\$100,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$100,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$59,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Administration of RETAIN program

<b>4. Vendor Name</b>	Greater Rochester Enterprise Inc.	<b>Address Line1</b>	100 Chestnut St.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	9/1/2025	<b>State</b>	NY
<b>End Date</b>	9/30/2026	<b>Postal Code</b>	14604
<b>Fair Market Value</b>	\$50,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$50,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$50,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Administration of Economic Gardening Program

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<b>5. Vendor Name</b>	Loewke & Brill Consulting Group	<b>Address Line1</b>	491 Elmgrove Rd. Suite 2
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	1/1/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	14606
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$9,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Local Labor Monitoring

<b>6. Vendor Name</b>	Mengel Metzger Barr & Co., LLP	<b>Address Line1</b>	100 Chestnut St., Suite 1200
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	14614
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$16,900.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$19,950.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Financial Audit

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<b>7. Vendor Name</b>	Mindex	<b>Address Line1</b>	250 Alexander St.
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14607
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$28,425.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Database Upgrade

<b>8. Vendor Name</b>	Minority Reporter	<b>Address Line1</b>	2269 Lyell Ave #103
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14606
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,454.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Advertising for micro loan program

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<b>9. Vendor Name</b>	Minority Reporter Media Group	<b>Address Line1</b>	PO Box 26352
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14626
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	advertising for Micro Loan program

<b>10. Vendor Name</b>	Monroe #1 BOCES	<b>Address Line1</b>	41 O'Connor Rd
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	FAIRPORT
<b>Award Date</b>	6/1/2024	<b>State</b>	NY
<b>End Date</b>	9/30/2025	<b>Postal Code</b>	14450
<b>Fair Market Value</b>	\$30,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$30,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$23,676.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Summer advanced Manufacturing Experiences - summer program for high school students to expose them to careers in advanced manufacturing

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<b>11. Vendor Name</b>	Monroe 2 - Orleans BOCES	<b>Address Line1</b>	3589 Big Rdige Rd.
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SPENCERPORT
<b>Award Date</b>	6/30/2025	<b>State</b>	NY
<b>End Date</b>	6/30/2026	<b>Postal Code</b>	14559
<b>Fair Market Value</b>	\$85,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$85,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$63,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	CDL Licensing class and student tuition

<b>12. Vendor Name</b>	Monroe2 -Orleans BOCES	<b>Address Line1</b>	3589 Big Ridge Rd.
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SPENCERPORT
<b>Award Date</b>	6/30/2025	<b>State</b>	NY
<b>End Date</b>	9/30/2025	<b>Postal Code</b>	14559
<b>Fair Market Value</b>	\$15,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$15,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,696.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Summer Advance Manufacturing Experience program for high school students

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<b>13. Vendor Name</b>	Rochester Museum and Science Center	<b>Address Line1</b>	657 East Ave
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	10/1/2025	<b>State</b>	NY
<b>End Date</b>	9/30/2026	<b>Postal Code</b>	14607
<b>Fair Market Value</b>	\$50,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$50,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$45,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Workforce Development internship program for city youth

<b>14. Vendor Name</b>	Rochester Technology & Manufacturing Association	<b>Address Line1</b>	2024 West Henrietta Rd. SUite 3J
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	10/1/2025	<b>State</b>	NY
<b>End Date</b>	10/7/2025	<b>Postal Code</b>	14623
<b>Fair Market Value</b>	\$10,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$10,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Event for high school students highlighting technology and manufacturing careers

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<b>15. Vendor Name</b>	The Bonadio Group	<b>Address Line1</b>	171 Sully's Trail
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	PITTSFORD
<b>Award Date</b>	1/1/2025	<b>State</b>	NY
<b>End Date</b>	12/31/2025	<b>Postal Code</b>	14534
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$58,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$80,427.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Financial Management as well as out of scope accounting services for Micro Loan program

<b>16. Vendor Name</b>	Vargas Financial	<b>Address Line1</b>	1401 Stone Rd. Ste 304
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14615
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,750.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Business education classes

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<b>17. Vendor Name</b>	Ventures Lending Technologies	<b>Address Line1</b>	2448 Historic Decautr Rd. Ste 240
<b>Type of Procurement</b>	Technology - Software	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	SAN DIEGO
<b>Award Date</b>		<b>State</b>	CA
<b>End Date</b>		<b>Postal Code</b>	92106
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,718.49	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Lending software for SBA 504, RLF and micro loan portfolio

<b>18. Vendor Name</b>	WDKX-FM	<b>Address Line1</b>	683 E Main St
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14605
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Advertising for Micro Loan Program

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<b>19. Vendor Name</b>	WXXI	<b>Address Line1</b>	280 State St.
<b>Type of Procurement</b>	Other	<b>Address Line2</b>	
<b>Award Process</b>	Non Contract Procurement/Purchase Order	<b>City</b>	ROCHESTER
<b>Award Date</b>		<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14614
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>		<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$14,064.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Advertising for micro loan program

Additional Comments