



RECORDS RETENTION POLICY

The Monroe County Industrial Development Corporation (the "Corporation") shall adopt the Records Retention and Disposition Schedule MI-1, issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the Official Compilation of Codes, Rules and Regulations of the State of New York as it applies to Economic/Industrial Development and Local Development Corporations. The Executive Director shall serve as Records Management Officer.

Re-adopted on March 9, 2021
Re-adopted on March 23, 2022
Re-adopted on March 15, 2023
Re-adopted on March 20, 2024
Re-adopted on March 19, 2025
Re-adopted March 18, 2026