



COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY

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**MINUTES  
GOVERNANCE COMMITTEE MEETING  
MARCH 8, 2017**

Time and Place: 11:00 a.m., 50 W. Main St., Suite 8100, Rochester, NY  
Present: Jay Popli (Chair), Gary Collins, Mary Worboys-Turner, Anthony Meleo, Ann Burr  
Also Present: Jeffrey Adair, Mark Geise, Rachel Baranello-Endress, Charon Ramirez

Governance Committee Chair Jay Popli called the meeting to order.

**Review Governance Committee Charter:** There being no recommended changes to the charter, motion was made by Gary Collins, and seconded by Anthony Meleo to recommend the approval of the Charter to the Board at the March 21, 2017 COMIDA Board meeting.

**Review Draft Mission Statement and Measurement Report:** Proposed changes to the Mission Statement and Measurement Report were reviewed. Upon motion by Mary Worboys-Turner and seconded by Gary Collins, a Motion was carried to recommend approval of the draft Mission Statement and Measurement Report to the Board at the March 21, 2017 COMIDA Board meeting.

**Review By-Laws:** Rachel Baranello-Endress reviewed proposed revisions recommended by PAAA as well at the County's Law Department, upon a motion by Gary Collins seconded by Mary Worboys-Turner a motion was carried to recommend approval of the By-Laws with all revisions recommended.

**Review Policies:** There were no changes recommended to any of the policies, Upon a motion by Mary Worboys-Turner, and seconded by Gary Collins, the motion was carried to recommend approval of the policies to the Board at the March 21, 2017 COMIDA Board

**Review Audit Committee Self Evaluation and Board Self Evaluation:** These evaluations will be summarized and presented at the COMIDA Board meeting on March 21, 2017.

There being no other business to discuss, the meeting was adjourned.